

**Minutes of the Annual Meeting of Ashby Parkland Parish Council held on Wednesday 15th
May 2024 at 5.45pm in Gunness Village Hall**

**Present: Cllr B Holloway
Cllr C Waters, Cllr L Walker, Cllr P Devine, Cllr S Black
In attendance: K Pickering (clerk).**

1. ELECTION of CHAIRMAN

Cllr B Holloway – proposed by Cllr P Devine, seconded by Cllr C Waters.
ELECTED UNOPPOSED.

2. ELECTION of VICE-CHAIRMAN

Cllr P Devine – proposed by Cllr C Waters, seconded by Cllr B Holloway.
ELECTED UNOPPOSED.

3. Apologies for absence – Cllr J Walshe.

4. Declaration of Interest on any agenda item

K Pickering – clerk – Item 5

5. Review of clerks salary and allowances:

a) Clerks salary – To confirm that Ashby Parkland PC follows the national guidelines for the clerks salary and any increase will be implemented once the national agreement has been confirmed.

b) Clerks travel allowance – currently set at £20 per meeting.

IT WAS RESOLVED that the travel allowance would remain at £20/meeting.

6. To receive and confirm the following policies :

a) **Risk Assessment** – Received and accepted unanimously.

b) **Standing Orders and Financial Regulations** – Posted on website.

c) **Insurance Policy** – The clerk explained that the council insurance policy is a standard local council policy with Zurich Insurance and is adequate for the parish councils needs. This will be renewed in June 2024.

d) **Asset Register** – Received and accepted unanimously – the only assets being the 2 parish notice boards.

e) **N.L.C Code of Conduct** – The code of conduct is posted on the website.