

**Minutes of the Annual Meeting of Ashby Parkland Parish Council held on Tuesday 9<sup>th</sup>  
May 2023 at 6pm in Gunness Village Hall**

**Present: Cllr B Holloway  
Cllr C Waters, Cllr L Walker, Cllr P Devine, Cllr D Oldfield.  
In attendance: Cllr J Walshe, K Pickering (clerk). One member of the public.**

**1. ELECTION of CHAIRMAN**

Cllr B Holloway – proposed by Cllr P Devine, seconded by Cllr C Waters.  
**ELECTED UNOPPOSED.**

**2. ELECTION of VICE-CHAIRMAN**

Cllr P Devine – proposed by Cllr C Waters, seconded by Cllr B Holloway.  
**ELECTED UNOPPOSED.**

**3. Apologies for absence – None**

**4. Declaration of Interest on any agenda item**

K Pickering – clerk – Item 5

**5. Review of clerks salary and allowances:**

- a) Clerks salary – To confirm that Ashby Parkland PC follows the national guidelines for the clerks salary and any increase will be implemented once the national agreement has been confirmed.
- b) Clerks travel allowance – currently set at £20 per meeting.  
**IT WAS RESOLVED** that the travel allowance would remain at £20/meeting.

**6. To receive and confirm the following policies :**

- a) **Risk Assessment** – Received and accepted unanimously.
- b) **Standing Orders and Financial Regulations** – Posted on website.
- c) **Insurance Policy** – The clerk explained that the council insurance policy is a standard local council policy with Zurich Insurance and is adequate for the parish councils needs. This will be renewed in June 2023.
- d) **Asset Register** – Received and accepted unanimously – the only assets being the 2 parish notice boards.
- e) **N.L.C Code of Conduct** – The code of conduct is posted on the website.