

**Minutes of the Annual Meeting of Ashby Parkland Parish Council held on Tuesday 3rd  
May 2022 at 6pm in Gunness Village Hall**

**Present: Cllr B Holloway  
Cllr C Waters, Cllr L Walker, Cllr P Devine, Cllr D Oldfield.  
In attendance: Cllr J Walshe, K Pickering (clerk)**

**1. ELECTION of CHAIRMAN**

Cllr B Holloway – proposed by Cllr D Oldfield, seconded by Cllr C Waters.  
**ELECTED UNOPPOSED.**

**2. ELECTION of VICE-CHAIRMAN**

Cllr C Waters – proposed by Cllr D Oldfield, seconded by Cllr C Waters.  
**ELECTED UNOPPOSED.**

**3. Apologies for absence – None**

**4. Declaration of Interest on any agenda item**

K Pickering – clerk – Item 5

**5. Review of clerks salary and allowances:**

- a) Clerks salary – To confirm that Ashby Parkland PC follows the national guidelines for the clerks salary and any increase will be implemented once the national agreement has been confirmed.
- b) Clerks travel allowance – currently set at £18 per meeting.  
**PROPOSAL:** To increase the clerks travel allowance to £20 per meeting – proposed by Cllr Oldfield, seconded by Cllr C Waters and unanimously agreed.

**6. To receive and confirm the following policies :**

- a) **Risk Assessment** – Received and accepted unanimously.
- b) **Standing Orders and Financial Regulations** – Received and accepted unanimously.
- c) **Insurance Policy** – The clerk explained that the council insurance policy is a standard local council policy with Zurich Insurance and is adequate for the parish councils needs. This will be renewed in June 2022.
- d) **Asset Register** – Received and accepted unanimously – the only assets being the 2 parish notice boards.
- e) **N.L.C Code of Conduct – revised version** – The revised version of the code of conduct was received and approved.