

**Minutes of the Annual Meeting of Ashby Parkland Parish Council held on Tuesday 8<sup>th</sup> May 2018 in MELIOR COMMUNITY COLLEGE, (NORTH SITE), SCUNTHORPE at 6.00pm**

**Present: Cllr K Houghton, Cllr B Holloway, Cllr C Vessey  
Cllr P Devine.**

**Also present: Cllr D Oldfield, K Pickering (clerk), 2 members of the public.**

**1. ELECTION of CHAIRMAN**

Cllr C Waters – proposed by Cllr C Vessey, seconded by Cllr K Houghton.

**ELECTED UNOPPOSED.**

**2. ELECTION of VICE-CHAIRMAN**

Cllr B Holloway – proposed by Cllr K Houghton, seconded by Cllr P Devine.

**ELECTED UNOPPOSED.**

**3. Apologies for absence**

Cllr C Waters.

**4. Declaration of Interest on any agenda item**

K Pickering – clerk – Item 5

**5. Review of clerks salary and allowances:**

a) Clerks salary – National increase has not yet been agreed for 2018/19 – when agreed clerks salary will be increased according to the agreement.

b) Clerks travel allowance – currently set at £18 per meeting.

The clerks travel allowance will remain at £18 per meeting for 2018/19.

**6. To receive and confirm the following policies – all available to view at meeting:**

a) **Risk Assessment** – Received and accepted unanimously.

b) **Standing Orders and Financial Regulations** – Received and accepted unanimously.

c) **Insurance Policy** – The clerk explained that the council insurance policy is a standard local council policy with Zurich Insurance and is adequate for the parish councils needs. This will be renewed in July.

d) **Asset Register** – Received and accepted unanimously – the only asset being the notice board.