

**Minutes of the Annual Meeting of Ashby Parkland Parish Council held on Tuesday 10<sup>th</sup> May 2016 in MELIOR COMMUNITY COLLEGE, (NORTH SITE), SCUNTHORPE at 6.00pm**

**1. ELECTION of CHAIRMAN**

Cllr M Lamb – proposed by Cllr C Vessey, seconded by Cllr K Houghton.  
**ELECTED UNOPPOSED.**

**2. ELECTION of VICE-CHAIRMAN**

Cllr C Waters – proposed by Cllr K Houghton, seconded by Cllr M Lamb.  
**ELECTED UNOPPOSED.**

**3. Apologies for absence**

No apologies to receive.

**4. Declaration of Interest on any agenda item**

K Pickering – clerk – Item 5

**5. Review of clerks salary and allowances:**

- a) Clerks salary – National increase has not yet been agreed for 2016 – when agreed clerks salary will be increased according to the agreement.
- b) Clerks travel allowance – currently set at £18 per meeting.  
The clerks travel allowance will remain at £18 per meeting for 2016/17.

**6. To receive and confirm the following policies – all available to view at meeting:**

- a) **Risk Assessment** – Received and accepted unanimously.
- b) **Standing Orders and Financial Regulations** – Received and accepted unanimously.
- c) **Insurance Policy** – Received and accepted unanimously. The notice board – the councils only asset – is not listed on the insurance policy as the excess on the policy is greater than the value of the notice board.
- d) **Asset Register** – Received and accepted unanimously – the only asset being the notice board.